

**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI
MEETING OF THE MEMBERS OF THE IQAC
HELD ON 01.06.2018**

Venue: IQAC Office

Time: 11.00 a.m.

The members of the IQAC attended a meeting in the office of the IQAC at 11.00 a.m. to discuss the Two Day Orientation Programme to be conducted for the Faculty in the beginning of the academic year 2018-2019. The members came with many suggestions regarding the choice of the Resource person, the area of HEI activities that has to be focussed in the Orientation with special reference to the NAAC accreditation preparatory process due in the academic year, the topic and the various sessions to be conducted in the two days.

The following decisions were arrived at:

- The orientation will be organised on 15th and 16th June 2018, with a focus on Intellectual Property Rights (IPR).
- Prof. M. Kanthababu, Director, CIPR, Anna University, Chennai, and Mr P. Ananthakumar, Founder and CTO of ExamSign and App-Angadi, Trichy will be the Resource Persons.
- The various subthemes could be: Conversion of Projects or Research Works into Patents, Design and Evaluation of MCQs and Demo and hands on training on how to do Patent Search.

Action Taken

- The Orientation Programme was conducted on 15th and 16th June 2018, with Prof. M. Kanthababu, Director, CIPR, Anna University, Chennai, and Mr P. Ananthakumar, Founder and CTO of ExamSign and App-Angadi, Trichy as Resource Persons.
- The Programme was a great eye-opener for the faculty, providing a lot of insights on IPR.
- The Orientation struck the right note in beginning the academic year 2018-19, a year that was devoted by the Management and the IQAC for the preparatory process for the 4th Cycle of Accreditation by NAAC.

Signature of the Members

Dr. S. Alfred Cecil Raj – Member Secretary & Dean-IQAC 

Dr. J. John Love Joy, Assistant Dean-IQAC 

Mr. V. Jude Nirmal 

Mr. K. A. Jayakumar

Dr. S. Albert Rabara

Rev. Dr. S. Aruldoss SJ

Dr S. R. Senthilkumar

Dr L. Arockiam

Dr G. Beschi

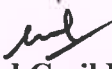
Rev. Dr. K. Arockiam SJ

Dr. N. Ravi

Dr N. Maheswari

Mr. George Gabriel Richard Roy

Dr T. Lucia Agnes Beena


Dr. S. Alfred Cecil Raj
Dean-IQAC


Rev. Dr. M. Arockiasamy Xavier SJ

Principal
PRINCIPAL
ST. JOSEPH'S COLLEGE
(AUTONOMOUS)
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**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI
MEETING OF THE MEMBERS OF THE IQAC
HELD ON 18. 06. 2018**

Venue: IQAC Office

Time: 11.15 a.m.

A meeting of the members of the IQAC was held in the Office of the IQAC at 11.15 a.m. for the presentation on the Proposed Budget for NAAC Accreditation in the financial year 2018-19. Dr S. Alfred Cecil Raj, Coordinator-IQAC, made a presentation that elaborated on the Registration fee for IIQA and SSR, Logistic Fee, expenses during the visit, Mock visit (including TA & DA, Boarding and Lodging, Essential expenses in the various departments and units, IQAC meetings, reports, etc. A total amount of Rs. 7,09,800 was presented, and the members approved of the budget after much discussion.

Action Taken

The Management and the members of the Administration were informed of the Budget for NAAC Accreditation, and the amount was allocated for the financial year 2018-19.

Signature of the Members

Dr. S. Alfred Cecil Raj – Member Secretary & Dean-IQAC 


Dr. J. John Love Joy, Assistant Dean-IQAC 

Mr. V. Jude Nirmal 

Mr. K. A. Jayakumar

Dr. S. Albert Rabara 

Rev. Dr. S. Aruldoss SJ 

Dr S. R. Senthilkumar 

Dr L. Arockiam 

Dr G. Beschi 

Rev. Dr. K. Arockiam SJ

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Dr. N. Ravi

Dr. N. Ravi signature

Dr N. Maheswari

Dr N. Maheswari signature

Mr. George Gabriel Richard Roy

Mr. George Gabriel Richard Roy signature

Dr T. Lucia Agnes Beena

Dr T. Lucia Agnes Beena signature


Dr. S. Alfred Cecil Raj
Dean-IQAC


Rev. Dr. M. Arockiasamy Xavier SJ

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INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI
MEETING OF THE MEMBERS OF THE IQAC
HELD ON 04.07.2018

Venue: Fr Principal's office

Time: 11.30 a.m.

A meeting of the members of the IQAC was held on 4th July 2018 at 11.30 a.m. in Fr Principal's office to discuss the various areas in the preparatory process of SSR.

The following are the understanding based on the discussion in the meeting:

1. Allied courses offered by the department to other departments are to be included in the Comprehensive Outcome of the Syllabi revisions.
2. Q.M 4.1.3 of Criterion is closed. ICT related facilities and class rooms available in the department will be verified by a team. They will also take a count, the number of Computers and allied facilities related to ICT available in the department.
3. Circular is sent for photo-shoot, explaining the methodology. Provide suitable support to that team.
4. **TWO lists were given to correct the mistakes found in the entry for Phase-I, (Criteria: I, IV, V & VI; 15 questions). As the dead line of completing Phase I and Phase II (Criterion II – 16 questions) has crossed already, the dead line for finishing both the phases are fixed on 10 -7-18 and finishing Phase – III is extended by 10 days, i.e. 25-7-18.** SSR Portal will be closed on 11th July 2018 for the questions related to Phase I & II. Members are requested to honour their own suggestions and deadline in order to IQAC to go ahead with their compilation of data and validation.
5. As mentioned earlier, the hard copy duly signed by the HoD and the soft copy of the Vision- Mission and PSO of UG, PG, M.Phil. Programmes of the department may reach the O/o of IQAC and iqaccor@mail.sjctni.edu respectively on or before 7th July 2018.
6. Members are requested to understand the terms Transferable Skills and Life Skills and feed the courses - data appropriately for QM 1.3.2.
7. Members are requested to upload the data in the portal. If there is no provision, kindly send the details to iqaccor@mail.sjctni.edu, by mentioning the **Dept_QMNo._Year** on the top of the evidence and also in the subject of the mail. Forward all excel sheets pertaining to the first two phases to iqaccor@mail.sjctni.edu
8. For QM 2.4.2, the supportive document containing all information in three folders, in DVV needs to be given to O/o IQAC.

Action Taken

Different teams were formed to execute the work, and the Deans were assigned the responsibility of monitoring the work to be done.

As per the directions given in the meeting, all the necessary work was done by the Deans, Heads and the MQC members of the departments.

Signature of the Members

Dr. S. Alfred Cecil Raj – Member Secretary & Dean-IQAC 

Dr. J. John Love Joy, Assistant Dean-IQAC 

Mr. V. Jude Nirmal 

Mr. K. A. Jayakumar

Dr. S. Albert Rabara 


Rev. Dr. S. Aruldoss SJ

Dr S. R. Senthilkumar 

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**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI
MEETING OF THE MEMBERS OF THE IQAC
HELD ON 10. 07. 2018**

Venue: IQAC Office

Time: 12.30 p.m.

A meeting of the members of the IQAC was held on 10th July 2018 in the IQAC Office at 12.30 p.m. to discuss the conduct of a Special Training Programme for the Teaching Faculty with reference to the NAAC preparatory work done in the college. Dr. S. Alfred Cecil Raj, Dean-IQAC, emphasized on the importance of preparing documents related to Criterion III of SSR, with special reference to Bibliometrics of Publications. After much discussion, the following decisions were arrived at:

- The Training Programme can be conducted in the first week of August 2018.
- The topic will be **Bibliometrics of Publications** (International & National Databases Citation Index, SNIP, SJR, Impact Factor, h-index, *etc.*)
- Two members from each department can participate in the Training Programme, and this faculty can assist the department in connection with QnMs 3.4.8, 3.4.5, *etc.*
- The duration of the training can be 2 to 3 hours.
- Dr M. Surulnathi, Assistant Professor, Bharathidasan University, Tiruchirappalli can be contacted for being the Resource Person.

Action Taken

- The Training Programme on **Bibliometrics of Publications** was conducted on 2nd August 2018. The Resource Person Dr M. Surulnathi, Assistant Professor, Bharathidasan University, Tiruchirappalli, gave valuable insights on **Bibliometrics of Publications** (International & National Databases Citation Index, SNIP, SJR, Impact Factor, h-index, *etc.*) that were much helpful in composing data for Criterion III of NAAC SSR.

Signature of the Members

Dr. S. Alfred Cecil Raj – Member Secretary & Dean-IQAC 

Dr. J. John Love Joy, Assistant Dean-IQAC 

Mr. V. Jude Nirmal 

Mr. K. A. Jayakumar

Dr. S. Albert Rabara

Rev. Dr. S. Aruldoss SJ

Dr S. R. Senthilkumar

Dr L. Arockiam

Dr G. Beschi

Rev. Dr. K. Arockiam SJ

Dr. N. Ravi

Dr N. Maheswari

Mr. George Gabriel Richard Roy

Dr T. Lucia Agnes Beena

Dr. S. Alfred Cecil Raj
Dean-IQAC

Rev. Dr. M. Arockiasamy Xavier SJ

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INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI
MEETING OF THE MEMBERS OF THE IQAC

Venue: Fr Principal's Office

Time: 9.30 a.m. to 11.00 a.m. & 3.00 p.m. to 4.00 p.m.

No. of Days: 5

No. of meetings: 10

A series of meetings of the members of the IQAC (with a few special invitees) was held in Fr Principal's Office from 10th August 2018 to 15th August 2018 from 09.30 to 11.00 a.m. and 03.00 to 04.00 p.m. There was a presentation cum discussion on the first draft of the required Quality Indicator Frame Work (QIF) on different criteria for Self Study Report (SSR) towards the Cycle-IV Assessment and Accreditation. Dr S. Alfred Cecil Raj, Coordinator-IQAC presented the collected data on the 7 criteria, and the members came up with very valuable suggestions to improve the data.

Date of Presentation	Criterion
10.09.2018	1. Curricular Aspects
	2. Teaching- Learning and Evaluation
11.09.2018	3. Research, Innovations and Extension
12.09.2018	4. Infrastructure and Learning Resources
	7. Governance, Leadership and Management
14.09.2018	5. Student Support and Progression
15.09.2018	6. Governance, Leadership and Management

The following members were invited for the meetings:

Standing Committee of GB	Rev. Dr. Leonard Fernando, SJ Rev. Dr.A. Antony Pappuraj, SJ Rev. Dr.M. Arockiasamy Xavier, SJ	Rector Secretary Principal
	Prof K.A.Jayakumar	Deputy Principal
Deans	Dr. S.R.Senthilkumar Dr. L. Arockiam Dr. G. Beschi Rev. Dr. K. Arockiam, SJ Dr. N. Ravi Dr. A. John Peter	School of Biological Sciences Computing Sciences Languages and Culture Management Studies Physical Sciences Business Management
External Member from the Jesuit Community	Rev. Dr. S. John Britto, SJ Rev. Dr.V. Gilbert Camilus, SJ Rev. Dr. C. Joe Arun, SJ	As Administrators
Special Invitees	Dr.F.R. Alexander PravinDurai Dr. D. Ravindran Mr. N.M.Pushparaj Dr. LJ Charlaas Dr. I. Arul Rayappan	Commerce Computer Science Office Superintendent Commerce Physics
IQAC	Dr.J. John Love Joy Mr. V. Jude Nirmal Dr. S. Alfred Cecil Raj	Core Committee Members
Criteria-wise Invitees	Dr. A. Paulraj	Criterion – II
	Rev. Fr. Berchmans, SJ Mr. John Paul	Criterion - III
	Dr. S. Joseph Selvaraj Dr. M. Dorairajan	Criterion - IV
	Dr. S. Albert Rabara Rev. Dr. S. Arul Doss, SJ Rev. Fr. U. Godwin Rufus, SJ Dr. A. Prem Edwin Mr. A. Vimal Jerald Mr. M. Mahendran Dr. M. Suvakkin Dr. M.M. Armstrong Arasu	Criterion - V
	Dr. S. Albert Rabara Rev. Dr. S. Arul Doss, SJ Dr. S. Joseph Selvaraj Rev. Fr. Berchmans, SJ Dr. A. John Balaiah Dr. N. Uma Maheswari Mr. A. Vimal Jerald	Criterion VII

Action Taken

- The 10 sessions provided much scope for discussion on the first draft of the Quality Indicator Frame Work (QIF) on the 7 criteria for Self Study Report (SSR) towards the Cycle-IV Assessment and Accreditation.

- Many suggestions to improve the pooling of data were spelt out by members. The grey areas were noted, and it was decided to appoint various members of the faculty to work on these areas and strengthen the data.
- It was also decided in the meeting to focus more on collection of evidence of all forms such as photographs, newspaper clippings, invitations, circulars, etc.

Signature of the Members who Attended the Meeting

S. No	Name of the Faculty	10.09. 2018	11.09. 2018	12.09. 2018	14.09. 2018	15.09. 2018
1	Rev. Dr. Leonard Fernando, SJ					
2	Rev. Dr. A. Antony Pappuraj, SJ					
3	Rev. Dr. M. Arockiasamy Xavier, SJ					
9	Rev. Fr. Berchmans, SJ					
10	Mr. K. A. Jayakumar					
11	Dr. S. Albert Rabara					
12	Dr. S. Joseph Selvaraj					
14	Dr N. Maheswari					
15	Dr. S. Alfred Cecil Raj Member Secretary & Dean-IQAC					
16	Dr. J. John Love Joy, Assistant Dean-IQAC					
17	Dr S. R. Senthilkumar					
18	Dr L. Arockiam					
19	Dr G. Beschi					
20	Rev. Dr. K. Arockiam SJ					
21	Dr. N. Ravi					
22	Dr. A. John Peter					
23	Dr. A. Paulraj					
24	Dr. F.R. Alexander Pravin Durai					
25	Dr. D. Ravindran					
26	Dr. L.J. Charlaas					
27	Dr. I. Arul Rayappan					
28	Dr. M. Dorairajan					
29	Mr. V. Jude Nirmal					
30	Dr. N. Uma Maheswari					

31	Dr. M. Suvakkin					
32	Dr. M.M. Armstrong Arasu					
33	Dr. A. Prem Edwin					
34	Mr. A. Vimal Jerald					
35	Dr T. Lucia Agnes Beena					
36	Mr. George Gabriel Richard Roy					
37	Dr. A. John Balaiah					
38	Dr. M. Mahendran					
39	Dr. N.M.Pushparaj					
40	Mr. John Paul					

Dr. S. Alfred Cecil Raj
 Dean-IQAC

Rev. Dr. M. Arockiasamy Xavier SJ
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MEETING OF THE MEMBERS OF THE IQAC
HELD ON 10. 09. 2018**

Venue: IQAC office

Time: 10.00 a.m.

The IQAC organised a meeting for the members in the office of the IQAC on 19th September 2018 to discuss ways in which data for SSR can be collated. The members engaged in fruitful discussion and it was decided to appoint various staff to work on different QIM and QnM, to collect necessary supportive documents such as Event Report, Photos, Invitations, Paper Clippings, *etc.*

Faculty-in-charge	Metrics
Dr. A. John Balaiah Mr. A. Vimal Jerald Dr. N. Maheswari	7.1.1 Gender Equity Promotion programmes 7.1.14 Fundamental Duties & Rights, National identities 7.1.15 Human Values and Professional Ethics 7.1.17 Promotion of Universal Values 7.1.18 National Festivals & Anniversaries of the great Indian Personalities 7.1.2 Gender Sensitivity facilities
Dr. A. John Peter ✕ Dr. A. Pappu Rajan	2.1.3 Admission Brochure 5.2.1 MBA Placements Criterion VII – All Metrics
Dr. F. R. Alexander Pravin Durai	3.1.2 Seed Money A) Proposal Document B) Minutes of the Relevant Bodies of the Institution C) Budget and Expenditure Statement Signed by Finance Officer indicating Seed Money Provided and Utilized 5.2.2 Student Progression - MBA Twinning Programme data
Dr. I. Arul Rayappan	3.1.3 International Fellowship from Dr. I. Johnson 7.1.3 Environmental Consciousness & Sustainability 7.1.4 Replacement of LED Bulbs
Dr. J. John Love Joy	1.3.1 All Departments offering programmes with Cross cutting issues 2.2.1 Split answer according to advanced learners and slow learners
Dr. K. Vairamani	3.3.2 A) IPR Cell Creation Letter from Fr. Secretary as inception on the month of March B) Web Link of Activities in Industry Academia initiatives C) IPR activities in SJC
Dr. L. Arockiam	2.4.2 & 3.2.3 List of Staff without PhD Guideship letter 2.4.2 & 3.2.3 List of staff without PhD Degree certificate 3.1.4, 3.4.5 Journals & Research Database A) Creation of Research / Statistical Database B) Journal Search Facility in the Web C) Link to the UGC Enlisted Journal (Probably for Not Enlisted list also) D) Activities linking Incubation Centre in MBA 3.4.1 A) In the QnM Excel for the question Whether the College have been provided access to plagiarism detecting software? It is decided to put "Yes" in the First Draft Meeting. B) Small Write-up regarding Mechanism for Detecting Plagiarism 3.4.7 Citation Index Calculation 3.4.8 h-index calculation
Dr. L. J. Chaarlas	3.5.2 Consultancy A) Check for Revenue Generation & Proper Evidences

Rev. Dr K. Arockiam SJ	B) Evidences from MBA 3,7,1 Collaborations 3.7.2 Linkages 3.7.3 MoUs & Activities concerned with MoUs
Dr. M. Dorairajan	3.4.4 Bound Volume of Theses in Library 3.4.6_A A) Get details of 20 books from CCR - Fr. Manivalan with Physical copy B) Get details of 3 Books from Fr. Rector with Physical copy 4.2.1 Library Facilities 4.2.2 Collection of Rare Books - Keeping in Cardboard & taking photographs 4.2.2 Getting details of Olai Suvadi from Rev. Dr. Manivalan SJ 4.2.3 Shodhganga Membership 4.2.3 Journal subscription from MBA 4.2.6 Usage of library by Teachers and Students - Improvement sought
Dr. M. Suvakkin & Dr. M. M. Armstrong Arasu	5.1.3 & 5.1.4 NSS & NCC on Yoga activities
Dr. N. Ravi	2.3.2 ICT Usage by Faculty A) Drafting a Letter to departments B) Rework of Excel given to the Depts C) LMS Facility D) Swayam /NPTEL Enrolment E) E-Contents from Faculty F) Loading MCQ Question through Online Software 2.4.1, 2.4.3. AISHE Data mismatch
Dr. S. John Balaiah	5.1.3, 5.1.4 Personal Counselling Activities & Students Enrolled Soft skill Activities & Students Enrolled & Benefited
Dr. S. Joseph Arul Jayaraj	5.1.3 & 5.1.4 Language Lab Activities & Students Enrolled
Dr. S. R. Senthikumar	3.3.4 Start-ups 7.1.3 A) Scanned Photographs for Mushroom Culture Shed B) On Campus Activities from Dept. of Electronics C) Sembattu Farm as informed by Fr. Berchmans D) PIZZA shop as reported by Fr. Arockiam E) ERP & Software's created by IQAC F) Appathon for Trichy Corporation (Dept. of CS) 7.1.4 Environmental Consciousness & Sustainability 7.1.5 Replacement of LED Bulbs 7.1.6 Steps in Waste Management 7.1.7 Rain Water Harvesting structure and utilization, Green Practices
Dr. S. Selvaraj	4.1.3 Taking stock of Classrooms & Seminar Halls with ICT facilities 4.3.2 Student - Computer Ratio - Stock Taking Computers, Servers, Laptops, Printers, Scanners and other equipments




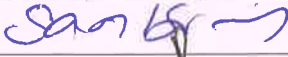



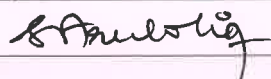
Dr. S. Alfred Cecil Raj	<p>1.4.2 Feedback Collected, Analyzed and Displayed on the website</p> <p>2.1.1 Research Directory Compilation</p> <p>3.1.4 Collected Management Funded Workshops and Conferences can moved to Industry-Academia Initiatives</p> <p>Patent Document Details</p> <p>3.2.1</p> <p>3.4.3</p> <p>3.4.4</p> <p>A) Theses front Page - Check the data with departments - Not received from HRM</p> <p>B) Availability of Bound Volume of in Library</p> <p>A) Verification of Physical Books and Data Provided by the Department</p> <p>B) Taking Photographs of the submitted books</p> <p>3.4.6_A Conference Proceedings Certificates and Articles Mismatch</p> <p>3.4.6_B</p> <p>4.3.4 Software Details for Media Centre</p>
Mr. A. Vimal Jerald	<p>5.1.3, 5.1.4 Yoga & Meditation -</p> <p>(i) MAM Activities - Rev. Fr.T. Francis, SJ</p> <p>(ii) Photographs</p> <p>(iii) Website of MAM</p>
<p>Mr A. Vimal Jerald</p> <p>Dr M. Suvakkin</p> <p>Dr M. M. Armstrong Arasu</p>	<p>5.3.1 Cultural Programme Awards (2012- 18)</p> <p>- Certificates</p> <p>- Photos</p> <p>Sports & Cultural Awards through NSS, NCC</p> <p>5.3.3 A) Dept. Level activities to be collected on competitions, cultural. etc</p> <p>B) Report of the event to be extracted from Association Reports</p>
Mr. M. Mahendran	<p>5.1.3, 5.1.4 Students benefited by Vocational Education Training (VET)</p> <p>- Data from Dept. of Physics</p> <p>- Android Training from CS dept reported by Mr. M. Mahendran</p> <p>- NEEDS Programme</p> <p>- Promoting Business Lectures</p> <p>- B. Voc. Student details (Enrolled and Benefited) from CoE</p> <p>5.2.1 Placement of Outgoing students</p> <p>- 2017-18 data</p> <p>- Rework of Package Received data for previous Years</p>
Mr. N. M. Pushparaj	<p>2.1.3 Check for Data Validity in Earmarked seats against student admitted</p> <p>2.1.3 Reservation Policy of the College emphasizing Minority Rights</p> <p>2.1.3 Admission Brochure (UG, PG, MBA)</p> <p>2.1.3 Admission extract submitted to State Govt.</p> <p>2.4.1 & 2.4.3 Defaulters (Appointment Orders, Aadhaar, PAN)</p> <p>3.2.2 Recognition Letter for 6 Research Canters</p> <p>5.1.1 & 5.1.2 Student Scholarship from Govt. - Data needs to be provided for</p> <p>2017-18 with supportive evidence</p> <p>5.1.1 & 5.1.2 Student Scholarship from Institution - Data needs to be provided for</p> <p>2017-18 with supportive evidence</p> <p>5.1.1 & 5.1.2 Self Attested Letter with list of students sanctioned scholarships</p> <p>5.1.1 & 5.1.2 Scanned Copy of Scholarships from Institutions</p>
Mr. S. John Paul	<p>4.1.4 Budget for Infrastructure Augmentation</p> <p>4.1.4 Audited Utilization Statement</p> <p>4.4.1 Expenditure incurred on maintenance of physical and academic support facilities</p> <p>4.4.1 Audited Account Statement</p>
Prof. S. Joe Irudayaraj & Mr. K. R. Martin	<p>5.1.3, 5.1.4</p> <p>Meditation Activities through Campus Ministry</p>

Rev. Dr. K. Arockiam SJ	2.1.3 Reservation Policy of the College emphasizing Minority Rights 2.1.3 Admission Brochure (UG, PG, MBA) 2.4.4, 3.4.2 Letter from Management regarding incentives for awards and recognitions
Rev. Dr. S. Arul Oli, SJ	2.1.1 Province Data regarding Other State students 7.1.10, 7.1.11 Inclusion & Situations, Locational Advantages in Clives 7.1.10, 7.1.11 Contribution to Local Community in Clives
Rev. Fr. Berchmans, SJ	1.3.4 Field Visit to Anglade, Shenbaganur, Kodaikanal 3.5.3 Corporate Training YSSP - SHEPHERD 3.6.1, 3.6.2 & 3.6.3 Outreach activities - SHEPHERD & other units A) Awards & Recognitions B) Activities Conducted C) Student Participation in Activities 7.1.10 & 7.1.11 Inclusion & Situations, Locational Advantages through SHEPHERD 7.1.10 & 7.1.11 Contribution to Local Community through SHEPHERD
Rev. Fr. S. Santiago, SJ	2.1.2 Check for Data validity in Application received in connection with Demand Ratio 2.1.2 Selected Admission List from College Website (for every academic year) 2. 7.1 Updation of Email, Mobile Number, Aadhaar Number in ERP and its validation
Rev. Fr. U. Godwin Rufus, SJ	5.4.1 Alumni Association QIM Modification 5.4.2 A) Alumni Contribution Data B) Alumni Association Audited Statements 5.4.3 Alumni Association / Chapters Meetings

Action Taken

- Various strategies were adapted by the members of the faculty who were assigned the above works, and the data for SSR was strengthened with supportive documents.
- The faculty-in-charge were in constant touch with the IQAC coordinator, and discussed the relevance of the documents and supporting documents collected by them.
- The faculty-in-charge analysed the demands of the various QIM and QnM, and organised many meetings, and explained the requirements to the departments and units, and extracted the necessary documents from them.

Signature of the Members

S.No	Name of the Faculty	Signature
1	Dr. S. Alfred Cecil Raj	
2	Dr. J. John Love Joy	
3	Rev. Dr. K. Arockiam SJ	
5	Rev. Fr. S. Santiago, SJ	
6	Dr. F. R. Alexander Pravin Durai	
7	Dr. I. Arul Rayappan	
8	Rev. Fr. Berchmans, SJ	
9	Rev. Dr. S. Arul Oli, SJ	

10	Dr. S. Joseph Selvaraj	S. Joseph Selvaraj
11	Dr. N. Maheswari	N. Maheswari
12	Dr. L. Arockiam	L. Arockiam
13	Dr. N. Ravi	N. Ravi
14	Dr. S. R. Senthilkumar	S. R. Senthilkumar
15	Dr. A. John Peter	
16	Dr. A. Pappu Rajan	A. Pappu Rajan
17	Dr. L. J. Charlas	
18	Dr. S. Joseph Arul Jayaraj	
19	Dr. M. Dorairajan	M. Dorairajan
20	Prof. S. Joe Irudayaraj	S. Joe Irudayaraj
21	Dr M. Suvakkin	M. Suvakkin
22	Dr M. M. Armstrong Arasu	M. M. Armstrong Arasu
23	Dr. K. Vairamani	
24	Mr. K. R. Martin	K. R. Martin
25	Dr. S. John Balajah	S. John Balajah
26	Mr A. Vimal Jerald	A. Vimal Jerald
27	Mr. N. M. Pushparaj	N. M. Pushparaj
28	Mr. M. Mahendran	M. Mahendran
29	Mr. S. John Paul	S. John Paul


Dr. S. Alfred Cecil Raj
 Dean-IQAC


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ST. JOSEPH'S COLLEGE
 (AUTONOMOUS)
 TIRUCHIRAPPALLI 620 002