

**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the meeting held on 8<sup>th</sup> October, 2015**

**Time: 2.30 p.m.**

**Place : Principal's Office**

Following are the members who attended the meeting:

- |                                       |                                   |
|---------------------------------------|-----------------------------------|
| 1. Rev. Dr. F. Andrew SJ, Principal   | 9. Dr F.R. Alexander Pravin Durai |
| 2. Rev.Dr.S. Sebastian SJ, Secretary  | 10. Dr.M. Amaladasan              |
| 3. Dr.S.Alfred Cecil Raj, IQAC - Dean | 11. Dr. F. Selvakumaran           |
| 4. Dr.S.Raja                          | 12. Dr.N.Lawrence                 |
| 5. Dr.I. Francis Gnanasekar           | 13. Mr.V.Jude Nirmal              |
| 6. Dr.G. Melchias                     | 14. Mr. F.R.P. Arockiasamy        |
| 7. Dr.D. Ravindran                    | 15. Mr. M. James Amirtha Raju     |
| 8. Rev.Dr.M. Arockiasamy Xavier SJ    |                                   |

The meeting began with a silent prayer. Fr. Principal welcomed the gathering. Dean IQAC explained the purpose of the meeting and discussions were initiated as per the agenda.

Following were the agenda and resolutions passed in the meeting:

**1. Report on the achievements for the last three years**

The principal appreciated the efforts of IQAC and for the support rendered.

**2. To revise the Curriculum for M.Phil. Programmes.**

The members realised the need to update the curriculum for MPhil programmes since there is a lot of changes in teaching-learning methodologies. They resolved to modify the curriculum according to the relevance and need at present.

**3. Initiation of Cluster College concept of UGC.**

The members agreed to establish the concept of Cluster College wherein students from various institutions can visit our college to observe the teaching-learning practices followed. It was also suggested that students from our institution can make a visit to other institutions to understand their healthy practices. The members also made note of the benefits of Cluster College concept.

**4. Providing Hostel**

The dean mentioned that there is a lack of space for shift II students to be accommodated in the hostel. The members came up with the idea of bifurcation of the existing hostels which would create sufficient space and environment for the shift II students.

The members of IQAC determined to take necessary actions immediately. The meeting ended at 3.15pm.



**Dr. S. Alfred Cecil Raj**  
Dean-IQAC



**Rev. Dr. F. Andrew, SJ**  
Principal

## **Internal Quality Assurance Cell (IQAC)**

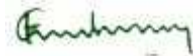
### **Minutes of the Annual Academic Audit held on 9<sup>th</sup> and 10<sup>th</sup> March, 2016**

The Annual Academic Audit(AAA) for the academic year 2015-2016 was held from 1<sup>st</sup> to 8<sup>th</sup> of March from 8.45am to 4.00pm. The motive of this AAA was to look back the achievements made since 2012 and to gather suggestions to support the college before facing the NAAC for IV cycle of Accreditation. The HODs of every department presented the academic growth of the department since 2012 in the allotted time at Principal's office. Followed by, the interface- interaction took place where the heads, Micro Quality Circle members of each department were present.

Fr. Principal and Fr. Secretary made an exclusive remark about the method of support essential to meet out the demand of SSR preparation.



**Dr. S. Alfred Cecil Raj**  
Dean-IQAC



**Rev. Dr. F. Andrew, SJ**  
Principal