




INTERNAL QUALITY ASSURANCE CELL
St. JOSEPH'S COLLEGE (Autonomous)
Accredited at A⁺⁺ Grade (Cycle IV) by NAAC
Special Heritage Status Awarded by UGC
TIRUCHIRAPPALLI - 620 002

ACTION TAKEN REPORT ON THE IQAC MEETING HELD ON 01.06.2020

- The meeting of the Curriculum Development Committee was convened on 07.09.2020, 14.09.2020 and 06.10.2020 to finalise the course pattern for LOCF-based syllabus revision for UG and PG programmes.
- Feedback from stake holders, parents, alumni and employer was collected, analysed and follow-up measures were taken during the months of November 2020, December 2020 and March 2021.
- Evaluation of teaching staff by students was conducted during both odd semester and even semester. The analysis reports were given to the Principal and individual staff members for further action.
- Performance Appraisal System for Teaching Faculty was conducted through online mode between 25.03.2021 and 1.04.2021.
- Annual Academic Audit of the Departments was conducted during 20th and 21st April 2021.
- Micro Quality Circle Members' Meet was conducted to familiarize the process of AQAR, methodology for collecting required data for AQAR, NIRF and India Today Best College Rankings.
- The required data for NIRF 2021 was submitted and the college was ranked at 27th in College Category, and placed in 38th rank in BCA, 47th rank in science, 55th rank in Arts, 61st in rank BBA and 84th rank in B.Com category in India Today Best Colleges 2021 Ranking.
- FDP on **Inclusive Procedures and Processes in Assessment and Accreditation by NAAC** was conducted from 30.06.2020 to 04.07.2020 and Online Webinar series on different topics were conducted between 19.06.2020 and 06.07.2020 for staff members.
- Online workshop for preparing LOCF syllabus was conducted for staff members on 30.11.2020
- Workshop on **Framing PSOs and COs** was conducted on 05.03.2021.
- The standing committee members visited the mentee institutions: Siri PSG Arts & Science College, Sankari, Salem on 30.11.2020 and AIMAN College for Women, K. Sathanur, Tiruchirappalli on 10.12.2020 of PARAMARSH scheme to study the progress in Accreditation process preparation
- PARAMARSH project progress report was submitted to UGC on 03.12.2020 during the month of November 2020.
- AQAR for 2018-2019 and 2019-2020 were prepared and submitted to NAAC during the month of August 2021.


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**ACTION TAKEN REPORT ON THE CORE COMMITTEE MEMBERS MEETING
OF IQAC HELD ON 31.08.2020**

The required feedback was sent to NIRF on 04.09.2020

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ACTION TAKEN REPORT ON THE MEETING OF THE IQAC MEMBERS
HELD ON 16.09.2020

Based the decision taken in the meeting, the Deans of all the schools were requested to study the existing issues and provide solutions for the same.

The Deans were asked to frame course pattern during the forthcoming syllabus revision looking into all the recommendations given in the meeting.

New course pattern for UG and PG programmes were framed based on the recommendations to have more flexibility which will help students to gain more knowledge in all areas.


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ACTION TAKEN REPORT ON THE MEETING OF THE IQAC MEMBERS
MEETING HELD ON 17.09.2020

As a follow up measure to improve the score in NIRF ranking, the following were done:

- More research orientation programmes were conducted for the staff members on funding agencies for research, research publications and patenting.
- Staff members with PhD were encouraged to obtain guide ship for PhD
- Department wise alumni meets were conducted
- College website was revamped with more information and made more mobile compatible


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**ACTION TAKEN REPORT ON THE MEETING OF THE IQAC MEMBERS HELD
ON 03.02.2021**

Based on the suggestion given by the IQAC members, modifications and corrections were carried out in the NIRF 2021 and India Today Ranking 2021 templates.

The data for India Today Ranking 2021 was uploaded on 17.02.2021.

The data for NIRF 2021 Ranking was uploaded on 19.02.2021.

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ACTION TAKEN REPORT ON MEETING OF THE MICRO QUALITY CIRCLE
MEMBERS HELD ON 16.11.2020

The following measures were taken

- The IQAC members were given the templates provided by NIRF, India Today magazine and NAAC for AQAR for data entry and evidence collection
- All the departments have conducted the department activities
- All the departments have conducted Value Added courses
- Most of the departments have conducted department level Parent Teacher Meet and Alumni meetings through online mode
- All the e-materials prepared by the staff were collected and given to IQAC


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**ACTION TAKEN REPORT ON THE MEETING OF THE MICRO QUALITY
CIRCLE MEMBERS HELD ON 06.01.2021**

Based on the input given by IQAC team, the Micro Quality Circle members contacted all the outgoing students and collected details of progression towards higher studies and placement. All the data were submitted to IQAC for further action.

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**ACTION TAKEN REPORT ON THE MEETING OF THE MICRO QUALITY
CIRCLE MEMBERS HELD ON 19.01.2021**

The Micro Quality Circle members informed the mentors of the classes to contact all the students personally and to collect their progression. Based on the action taken by the staff more students were contacted and more data was collected by every department.

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